



United States
Department of
Agriculture

Rural Development



Presented by Laurel Leverrier and Kristin Lough

RD Apply and Mapping Tool

RUS Telecommunications Programs

Agenda

1. RD Apply – Online Intake System

- What is RD Apply?
- How does RD Apply benefit me?
- When can I start using RD Apply?
- How do I get started?
- Current Outreach Efforts

2. Reviewer Module

3. Mapping Tool

- Add your existing service areas to our map
- Download your existing service areas as Shapefiles

What is RD Apply?

RD Apply is a new online application intake system for Rural Development.

- Currently used by RUS Electric, **Telecommunications**, and Water and Environmental Programs
- Will eventually include Rural Housing and Rural Business Programs
- Converts the old paper application process to a new secure electronic system
- Establishes consistency across programs

When can I start using RD Apply?

NOW

- Farm Bill Loan Program
 - Current application window, RD Apply must be used exclusively

EARLY 2017

- Infrastructure Loan Program
 - By January 2017, plan to use RD Apply exclusively

2017 and BEYOND

- Other Telecom Programs (e.g., Community Connect and Distance Learning and Telemedicine)
- Future Telecom Funding Programs

How does RD Apply benefit me?

RD Apply provides:

- Secure access to multiple users on your application team
- Customized applications that match your interests and requirements
- Automated system validation checks to ensure consistency across forms
- Application status indicators based on minimum program requirements
- System integrated Tool Tips to guide applicants
- Automated system notifications

How does RD Apply benefit me?

RD Apply improves the security of your application with these 3 simple steps.

Accessing the USDA system

- Level 2 eAuthentication

Verifying your identity

- Online Identity Proofing

Adding New Users

- Authorized Representative Request (ARR)
- Application Authorization Security Management (AASM)

How does RD Apply benefit me?

RD Apply lets you define the **structure** of your application...and determine **who has access** to it.

Interview

Customer

Loan Request

Service Area(s)

Construction

Acquisitions

Financials

Competition

Environmental

Documents

Summary/Submit

You can give your **Engineering Consultants** access to this tab

You can give your **Financial Consultants** access to this tab

Interview Recap

Question	Answer	Actions
Which Rural Utilities Service (RUS), Rural Development (RD) Program Area are you requesting funds from?	Telecommuni	
Is this your entity's first application with Rural Utilities Service (RUS), Rural Development (RD)?	Yes	Modify

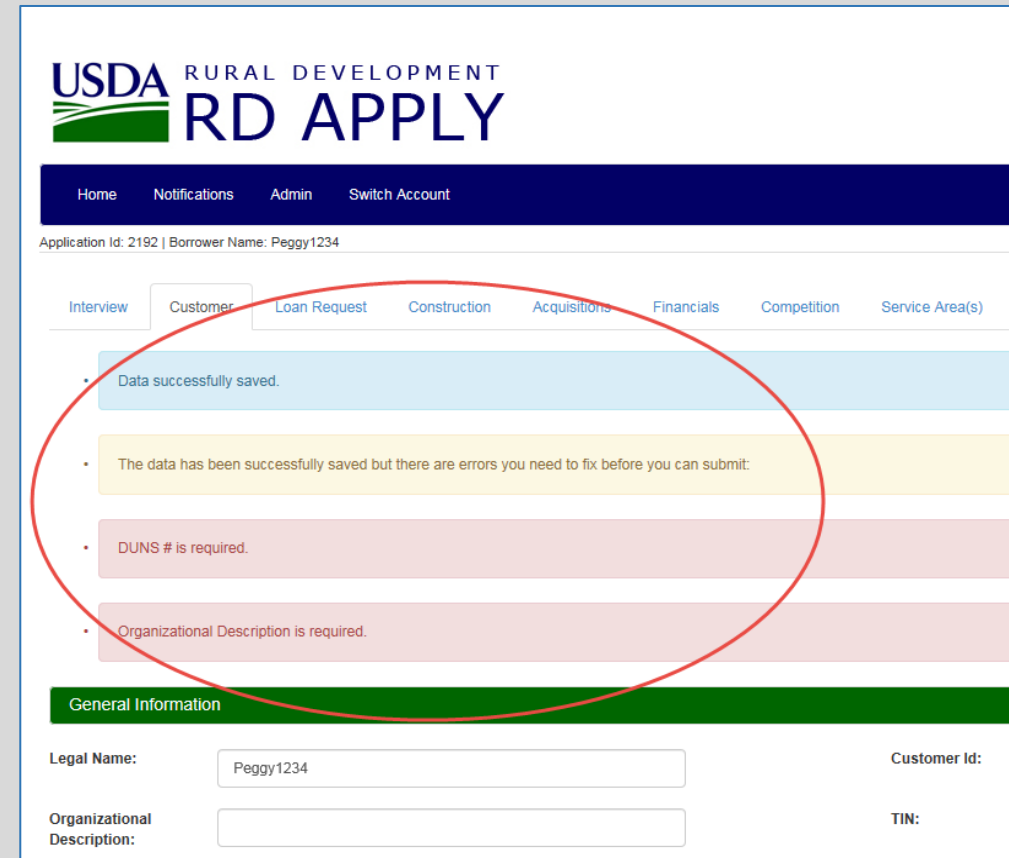
How does RD Apply benefit me?

RD Apply offers you an **automatic** check for basic errors in your application.

BLUE: Informational or Status Updates

YELLOW: Warnings

RED: Errors, which must be addressed before the application can be submitted.



USDA RURAL DEVELOPMENT
RD APPLY

Home Notifications Admin Switch Account

Application Id: 2192 | Borrower Name: Peggy1234

Interview Customer Loan Request Construction Acquisitions Financials Competition Service Area(s)

- Data successfully saved.
- The data has been successfully saved but there are errors you need to fix before you can submit:
- DUNS # is required.
- Organizational Description is required.

General Information

Legal Name: Customer Id:

Organizational Description: TIN:

How does RD Apply benefit me?

RD Apply offers you:

An **adaptable** application experience that merges your specific loan requests with your company's personal characteristics...

Right from the start.

Application Questionnaire

What type of funding opportunity are you applying for?

- ☒ Farm Bill Broadband Loan
- ☐ Telecommunications Infrastructure Loan

- ☒ Upgrade Existing Network
- ☒ Expanding Existing Network
- ☐ Building a New Network
- ☒ Acquisition
- ☐ Refinance

Is your company requesting Interim Financing for this project?

- ☒ Yes
- ☐ No

What type of Farm Bill funds are you applying for?

- ☒ Cost of Money
- ☒ 4%
- ☐ Other Guarantee

How does RD Apply benefit me?

RD Apply offers you:

An adaptable application experience that merges your specific loan requests with your company's personal characteristics...

Right from the start.

Application Questionnaire

Does the applicant have a subsidiary operation?

☐ Yes

☒ No

Does the applicant rely on services provided by an affiliate operation?

☒ Yes

☐ No

Is your company a start-up company?

☐ Yes

☒ No

Are you using non-loan funds during the forecast period?

☐ Yes

☒ No

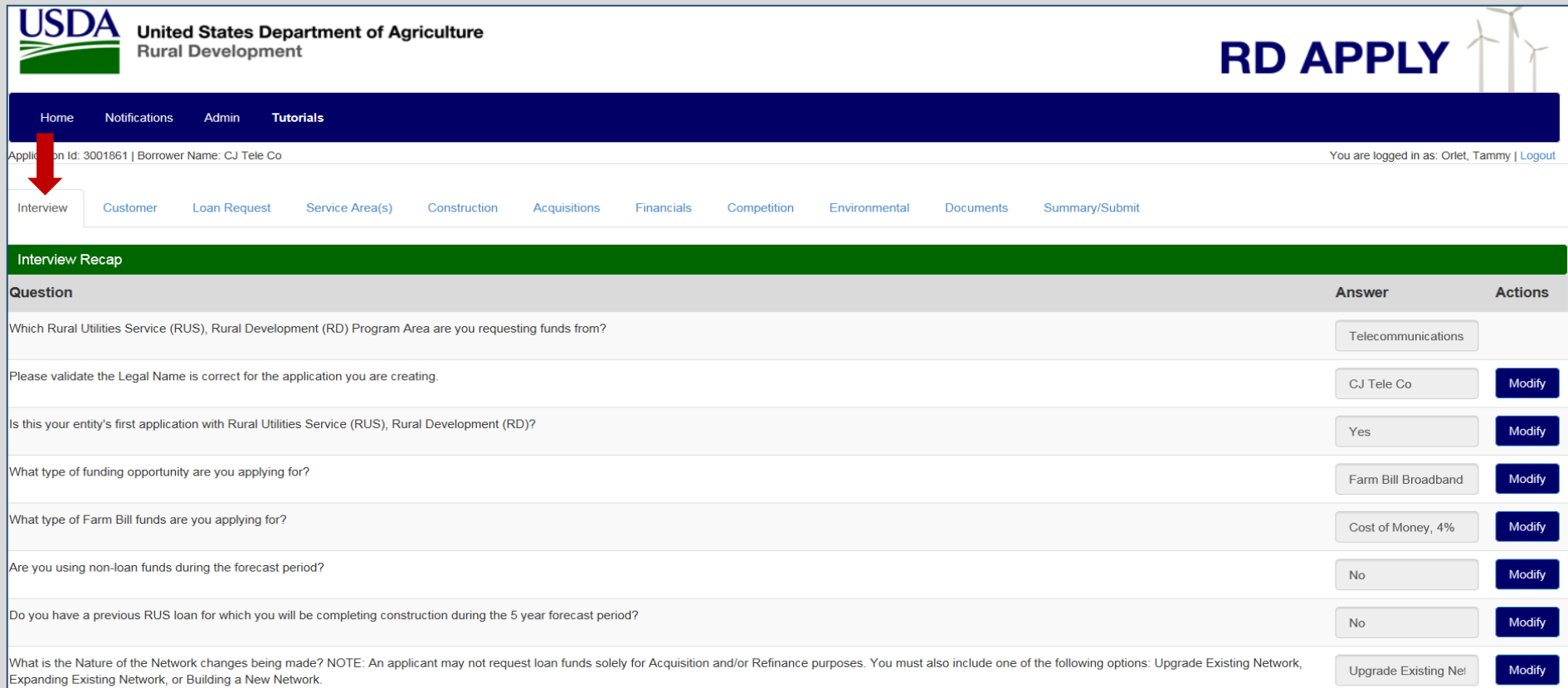
Back

Next

How do I get started?

Interview Tab

You can view all interview questions and answers and modify your responses under the Interview tab.



The screenshot displays the USDA Rural Development (RD) APPLY web application. The header includes the USDA logo, the text "United States Department of Agriculture Rural Development", and the "RD APPLY" logo with a wind turbine icon. A navigation bar contains links for Home, Notifications, Admin, and Tutorials. Below this, a red arrow points to the "Interview" tab in a secondary navigation bar, which also includes links for Customer, Loan Request, Service Area(s), Construction, Acquisitions, Financials, Competition, Environmental, Documents, and Summary/Submit. The main content area is titled "Interview Recap" and contains a table of interview questions and answers.

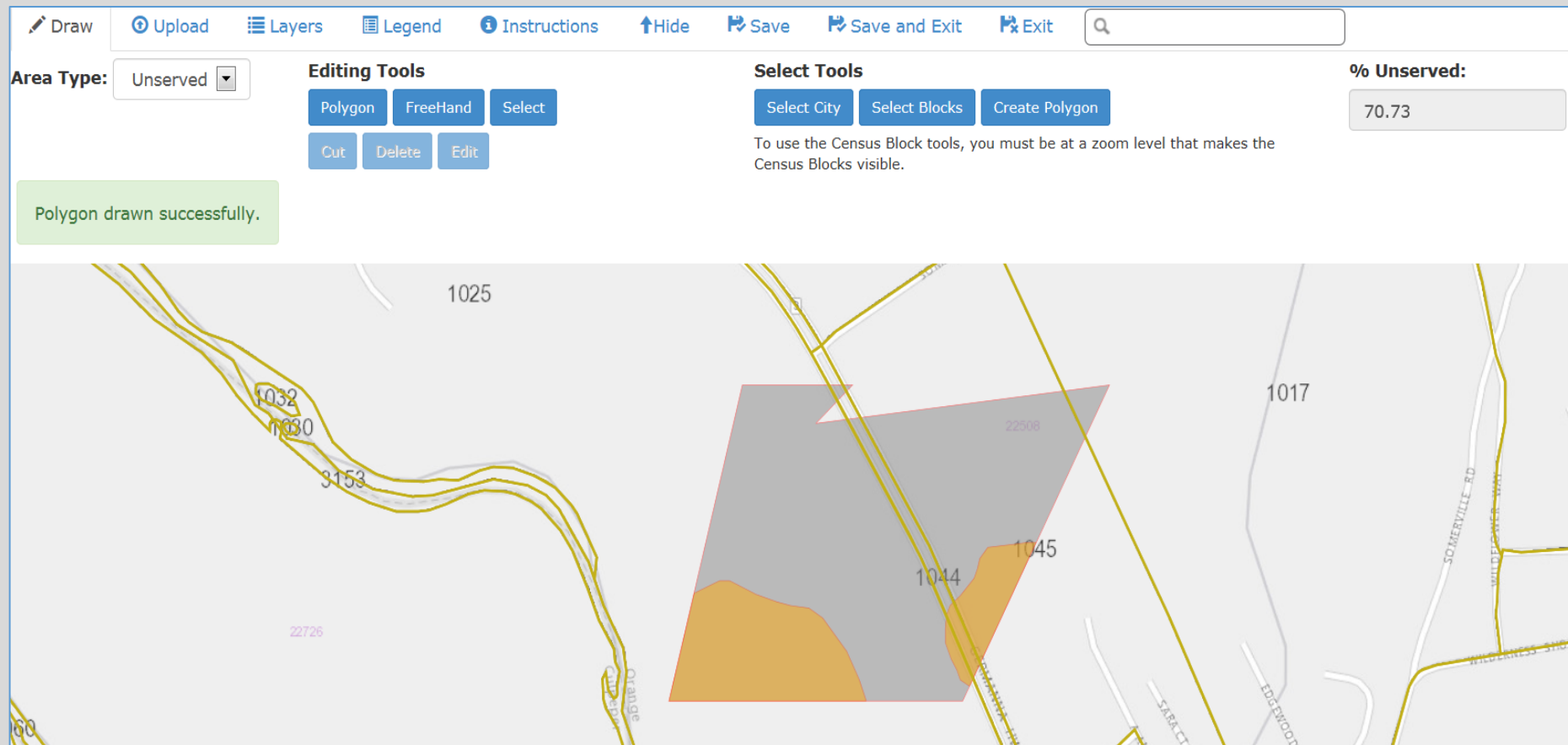
Application Id: 3001861 | Borrower Name: CJ Tele Co

You are logged in as: Orlet, Tammy | [Logout](#)

Question	Answer	Actions
Which Rural Utilities Service (RUS), Rural Development (RD) Program Area are you requesting funds from?	Telecommunications	
Please validate the Legal Name is correct for the application you are creating.	CJ Tele Co	Modify
Is this your entity's first application with Rural Utilities Service (RUS), Rural Development (RD)?	Yes	Modify
What type of funding opportunity are you applying for?	Farm Bill Broadband	Modify
What type of Farm Bill funds are you applying for?	Cost of Money, 4%	Modify
Are you using non-loan funds during the forecast period?	No	Modify
Do you have a previous RUS loan for which you will be completing construction during the 5 year forecast period?	No	Modify
What is the Nature of the Network changes being made? NOTE: An applicant may not request loan funds solely for Acquisition and/or Refinance purposes. You must also include one of the following options: Upgrade Existing Network, Expanding Existing Network, or Building a New Network.	Upgrade Existing Ne	Modify

Service Area: Map Feature

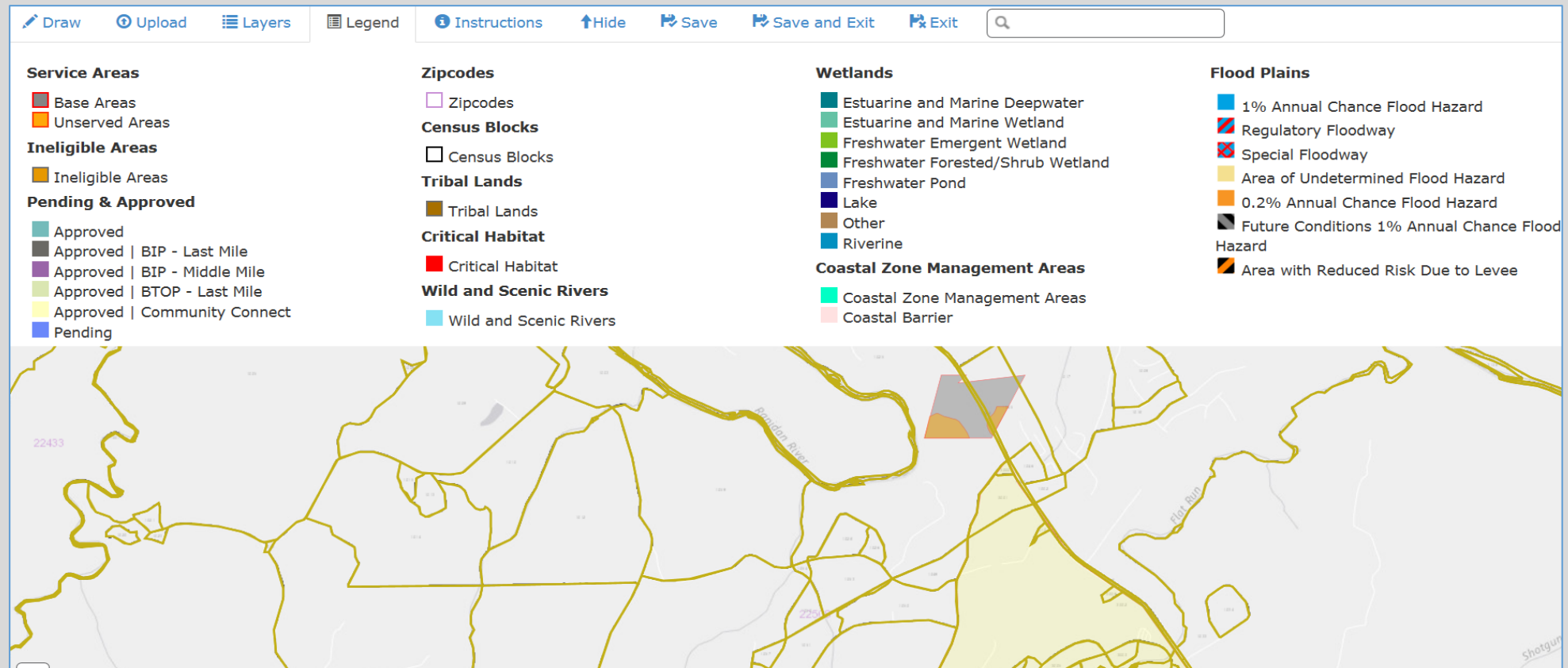
You will have the option to draw or upload Service Area(s).
Census details will automatically be shown for each Service Area.



Service Area: Layer & Legend Features

Layer – Selects the layers you wish to see on your map

Legend – Identifies the layer type



Service Area(s) Tab

The demographic data from the drawn or uploaded SA(s) will be transferred over to the SA tab. You can access your SA maps or provide alternate data on this tab.

InterviewCustomerLoan RequestService Area(s)ConstructionAcquisitionsFinancialsCompetitionEnvironmentalDocumentsSummary/Submit

Service Area(s)

Add New +View All

Service Area Name	Population	Housing Units	Households	Businesses	Square Miles	% of Rural vs. Urban	% Unserved	Actions
Subject 1	5595876	2512642	2224929	189435	64079	97.68%		Edit / View DataEdit / View MapDelete
Subject 1 - Alternate	0	0	0	0	0	0.00%		
Subject 1 - Unserved Area Totals	0	0	0	0	0		.00	
Subject 3	16547	9738	8024	3784	3	0.00%		Edit / View DataEdit / View MapDelete
Subject 3 - Alternate	0	0	0	0	0	0.00%		
Subject 3 - Unserved Area Totals	0	0	0	0	0		.00	
Service Area 3	53	20	20	0	2	100.00%		Edit / View DataEdit / View MapDelete
Service Area 3 - Alternate	0	0	0	0	0	0.00%		
Service Area 3 - Unserved Area Totals	0	0	0	0	0		.00	
Service Area 4	273	79	75	414	0	100.00%		Edit / View DataEdit / View MapDelete
Service Area 4 - Alternate	0	0	0	0	0	0.00%		
Service Area 4 - Unserved Area Totals	0	0	0	0	0		.00	

Export to ExcelPrint

Construction Tab

Applicants can enter data on their plans, investments, and history.

Interview

Customer

Loan Request

Service Area(s)

Construction

Acquisitions

Financials

Competition

Environmental

Documents

Summary/Submit

Buildout Timeline

Capital Investments Workbook

Capital Investments Workbook Summary

Depreciation Schedule

Depreciation Prior Loans

Depreciation Non Loans

Network and Access Equipment

Project Assets	Description	Common Network Facility	Unit Cost	No. of Units	Total	Rus Funded Costs	Non-Rus Funded Costs	Action
Switching	Switches	Yes	\$100.00	100	\$10,000.00	\$7,500.00	\$2,500.00	
Routing	Routing	Yes	\$150.00	100	\$15,000.00	\$10,000.00	\$5,000.00	
Totals:					\$25,000.00	\$17,500.00	\$7,500.00	

Outside Plant

Project Assets	Description	Common Network Facility	Unit Cost	No. of Units	Total	Rus Funded Costs	Non-Rus Funded Costs	Action
Cables	Cables	No	\$125.00	1000	\$125,000.00	\$75,000.00	\$50,000.00	
Totals:					\$125,000.00	\$75,000.00	\$50,000.00	

Financials Tab

Applicants can enter their projected subscriber data under the Financials tab...

[illegible]

Financials Tab

...and enter their historical and forecast financial data.

[illegible]

Documents Tab

Certifications Pill - The Representative-Signature-Certify user role can electronically sign all certifications.



[Home](#) [Notifications](#) [Admin](#) [Switch Account](#)

Application Id: 2192 | Borrower Name: Peggy1234

[Interview](#) [Customer](#) [Loan Request](#) [Construction](#) [Acquisitions](#) [Financials](#) [Competition](#) [Service Area\(s\)](#) [Environmental](#) [Documents](#)

[Attachments](#) [Certifications](#) [Licenses & Agreements](#)

Required Certifications

Below is a list of required certifications for this application. Please sign certifications for any rows marked with an "X."

Status	Document Type
✓	Certification Regarding Architectural Barriers
✗	Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions
✗	Certification Regarding Flood Hazard Area Precautions
✗	Certification Regarding Lobbying for Contracts, Grants, Loans and Cooperative Agreements
✗	Civil Rights Compliance Certification
✗	Design Certification
✗	Lobbying Certification for Loan Guarantees and Loan Insurance

CERTIFICATION REGARDING ARCHITECTURAL BARRIERS

All facilities financed with Rural Utilities Service (RUS) loans that are open to the public, or in which physically handicapped persons may be employed or reside, must be designed, constructed, and/or altered to be readily accessible to, and usable by, handicapped persons. Standards for these facilities must comply with the Architectural Barriers Act of 1968, as amended, 42 U.S.C. 4151 et seq.) and with the Uniform Federal Accessibility Standards (UFAS), (Appendix A to 41 C.F.R. subpart 101-19.6).

As a prospective primary participant recipient of financial assistance from RUS, this organization commits to carry out RUS' established policy to comply with the requirements of the above referenced law to the effect that all facilities must be readily accessible to and usable by handicapped persons.

We, (the Applicant) hereby certify that, as a prospective recipient under the Rural Broadband Access Loan and Loan Guarantee Program, we are in compliance, or will be in compliance upon completion of the project, with the above referenced law.

☒ Sign that everything above is correct to the best of my knowledge.

Save

Sign

Documents Tab

Licenses & Agreements Pill – The drop-down menu under **Status** allows you to mark whether that document should be sent with the application.

InterviewCustomerLoan RequestService Area(s)ConstructionFinancialsCompetitionEnvironmentalDocumentsSummary/Submit

AttachmentsCertificationsLicenses & Agreements

Required Licenses and Agreements

Below is a list of required licenses and agreements for this application. Please provide licenses and agreements for any rows marked with an "X."
If you have multiple Licenses or Agreements to upload for a single category, you can upload the additional Licenses or Agreements under the "Additional Licenses and Agreements" section at the bottom of the screen.

Upload Status	Document Type	Status	Comments	File Name	Date	Uploaded By	Action
✓	Certificate of Public Convenience and Necessity (CPCN)	Not Required					+ Upload
✓	Franchise Agreement(s)	Not Required - RUS/Telecom already					+ Upload
✗	Internet Service Agreement	Existing/In-Hand No Modifications Needed					+ Upload
✓	Internet Service Connection Backhaul	Not Available Until Project is Funded					+ Upload
✗	Pole Attachment Agreement	Existing/In-Hand Modifications Needed					+ Upload
✗	Special Permits (Federal, highway, bridge, etc.)						+ Upload
✗	Spectrum Agreement(s)						+ Upload

Summary/Submit Tab

Interview	Customer	Loan Request	Service Area(s)	Construction	Financials	Competition	Environmental	Documents	Summary/Submit
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Each section of the application is presented with a status of  when the data has passed validation edits and a status of  when the data has failed validation edits. If the status is , a row for each validation issue appears under the section header. The first column has the name of the data that has the issue and the second column describes the issue. Customers may press the hyperlink related to the page name to correct the issue. Once each section has a  status, the application may be submitted to the USDA for review by a person in your organization with the authority to submit.

	INTERVIEW
	CUSTOMER
	A minimum of one Address is required. A minimum of one Key Contact is required. Civil Rights is required. DUNS # is required. Organizational Description is required. Organizational Type is required.
	LOAN REQUEST
	Loan Maturity is required. Project Title is required. Construction Investment Workbook Summary RUS Funded Total Budget Costs \$50.00 must match the Nature of Network changes \$50,000.00 on the Loan Request screen. The total does not include Acquisitions, Refinance and Other that are entered on the Loan Request screen. Total fields must match.
	SERVICE AREA(S)
	 CONSTRUCTION
	 FINANCIALS
	 COMPETITION

Check your progress at any time!

- **Green ** = section is complete
- **Red X** = information is missing

To submit the application, all sections must have a **green **.

Application Submission

 **RURAL DEVELOPMENT**
RD APPLY

[Home](#) [Notifications](#) [Admin](#) [Switch Account](#)

Application Id: 2192 | Borrower Name: Peggy1234

You are logged in as: Mitch, Clem Level:2 | [Logout](#)

[Interview](#) [Customer](#) [Loan Request](#) [Construction](#) [Acquisitions](#) [Financials](#) [Competition](#) [Service Area\(s\)](#) [Environmental](#) [Documents](#) **Summary/Submit**

Each section of the application is presented with a status of ✓ when the data has passed validation edits and a status of ✗ when the data has failed validation edits. If the status is ✗, a row for each validation issue appears under the section header. The first column has the name of the data that has the issue and the second column describes the issue. Customers may press the hyperlink related to the page name to correct the issue. Once each section has a ✓ status, the application may be submitted to the USDA for review by a person in your organization with the authority to submit.

✓

INTERVIEW

✓

CUSTOMER

✓

LOAN REQUEST

+

✓

CONSTRUCTION

+

✓

ACQUISITIONS

+

✓

FINANCIALS

✓

COMPETITION

✓

SERVICE AREA(S)

✓

ENVIRONMENTAL

+

✓

DOCUMENTS

Submit

User Roles

Administrator	• Grant representative roles to other users assigned to the same Tax ID (TIN) • Enter/update an application
Representative-Signature-Certify	• Grant representative roles to other users assigned to the same TIN • Enter/update an application • Complete electronic stages and submit applications to the USDA • Provide signatures and authorize certifications for the application *Users can only receive this role by submitting an ARR and having RUS Staff assign them the role
Representative-Update -Data	• Enter/update an application
Engineering Consultant	• Enter/update engineering sections of the application only
Financial Consultant	• Enter/update financial sections of the application only
Legal Consultant	• View the entire application, but only upload and delete attachments
Viewer	• View the application with no update access

Notifications

RD Apply generates email notifications based on key events, e.g., when an application is created or submitted.

Manage your subscription by opening **Notifications** on the RD Apply Home Screen and selecting the **Subscribe to Notifications** button.



[RD Apply](#) [Notifications](#) [RD Home](#) [USDA.gov](#)

Recent RD Apply System Notification:

Application Number [REDACTED] for [REDACTED] System, Inc. was accepted by Rural Development on 11/06/2015 at 05:46 AM. The confirmation number is [REDACTED]

*This is an automatically generated email - **please do not reply to it.** If you have any questions regarding your application, email: RD.HD@STL.USDA.GOV*

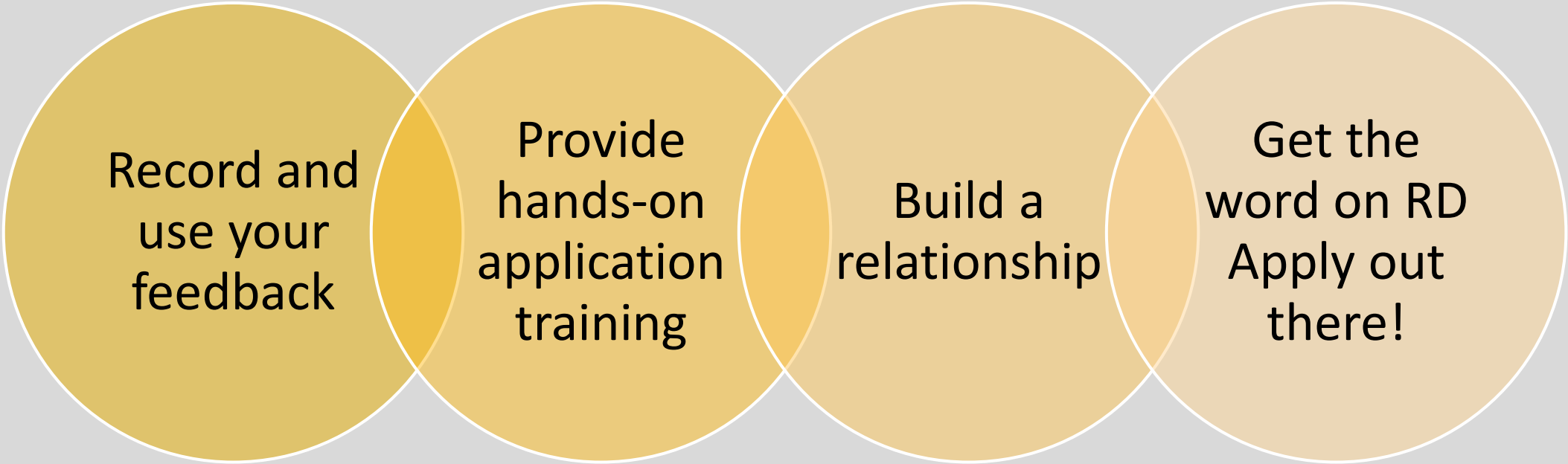
If you would like to view your application or manage your subscriptions, please [click here to login to RD Apply](#).

This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this message or the use or disclosure of the information it contains may violate the law and subject the violator to civil or criminal penalties.

Current Outreach Efforts – Field Visits

Telecom staff want to visit with you!

Field visits allow us to:



Record and
use your
feedback

Provide
hands-on
application
training

Build a
relationship

Get the
word on RD
Apply out
there!

Two-day field visit with three consulting firms in Mitchell, SD: Vantage Point Solutions, Inc.; FARR Technologies; and CHR Solutions, Inc.



Kristin Lough, Project Manager

Tony Tindall, GFR

Tom Jensen, GFR

Pat Hemen, GFR

What programs require electronic submission through RD Apply?

Why can't I enter data into certain fields?

Frequently Asked Questions

Will RD Apply shorten the application processing and review time?

How many users can be logged into the same application at one time?

Reviewer Module

- Streamlines the way program staff review, process, and underwrite application data online.
- Provides program staff and applicants with simple paths to communicate and submit further documentation or relevant information.
- Performs validations checks on data collected in RD Apply.
- Gives applicants an easy way to monitor their application status.

Broadband Mapping Tool Topics

1. Functions of the Program Mapping Tool
2. Update for Infrastructure Borrowers
3. Filing and Downloading an Existing Service Area
4. Additional Information on the RUS Telecom Website

Functions of the Broadband Mapping Tool

For the Public:

- To map existing and/or proposed service areas
- To file a response to a Public Notice
- To upload an authenticated map of existing broadband services

Borrowers and Applicants

Service Providers

Local/State/
Other Entity

For the Agency:

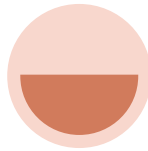
- To streamline loan application analysis
- To post Public Notices of the proposed funded service areas

Functions of the Broadband Mapping Tool



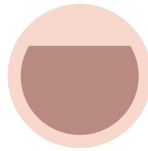
2009

Broadband Mapping Tool **developed** to improve service area mapping under the Broadband Initiatives Loan and Grant Program.



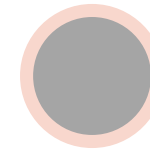
2011

Broadband Mapping Tool **expanded** to include the Farm Bill Loan Program.



2013

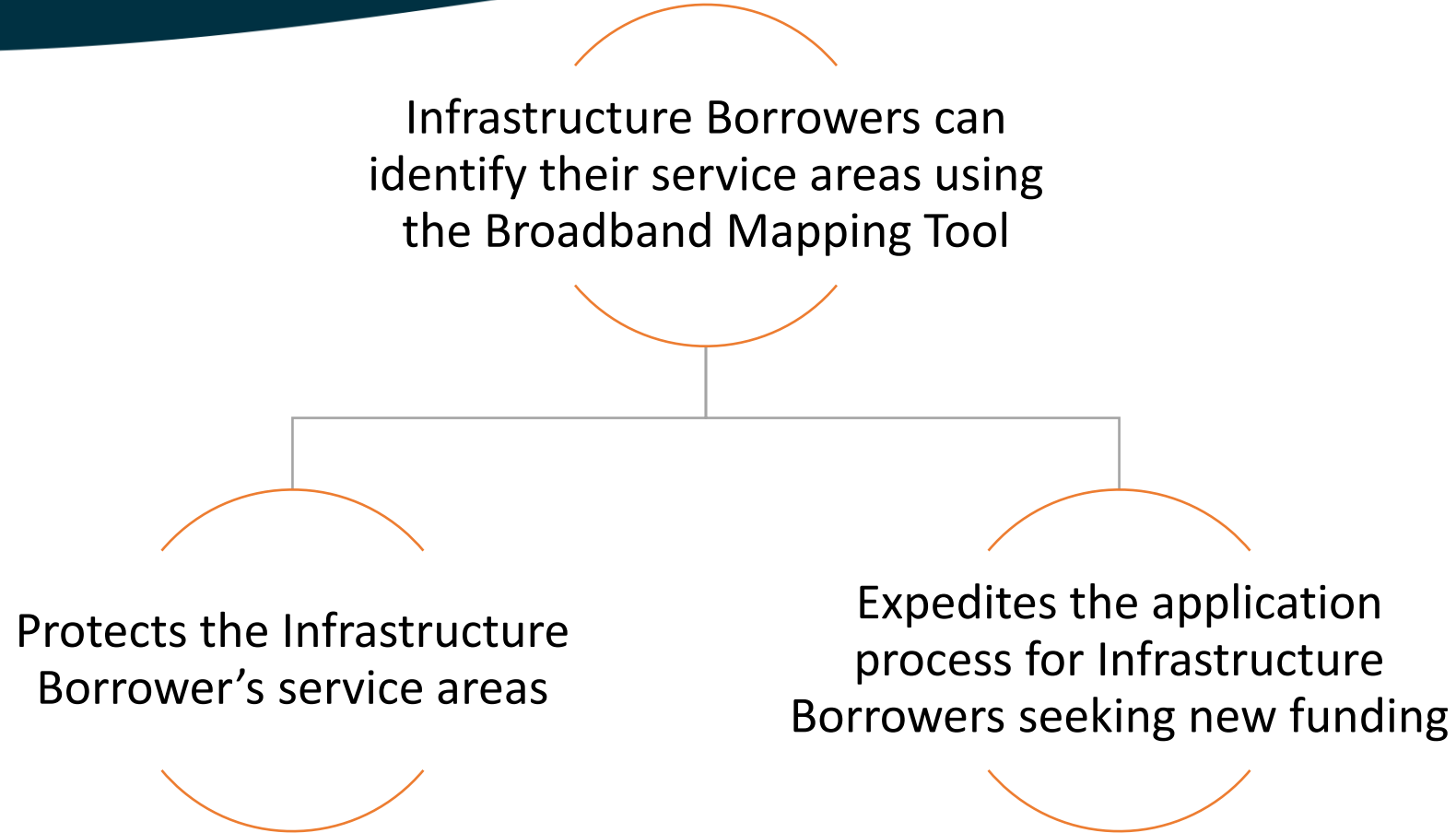
Broadband Mapping Tool **improved** to include the Community Connect Grant Program.



NOW

Broadband Mapping Tool **enhanced** to accept existing service area maps funded by the Infrastructure Program.

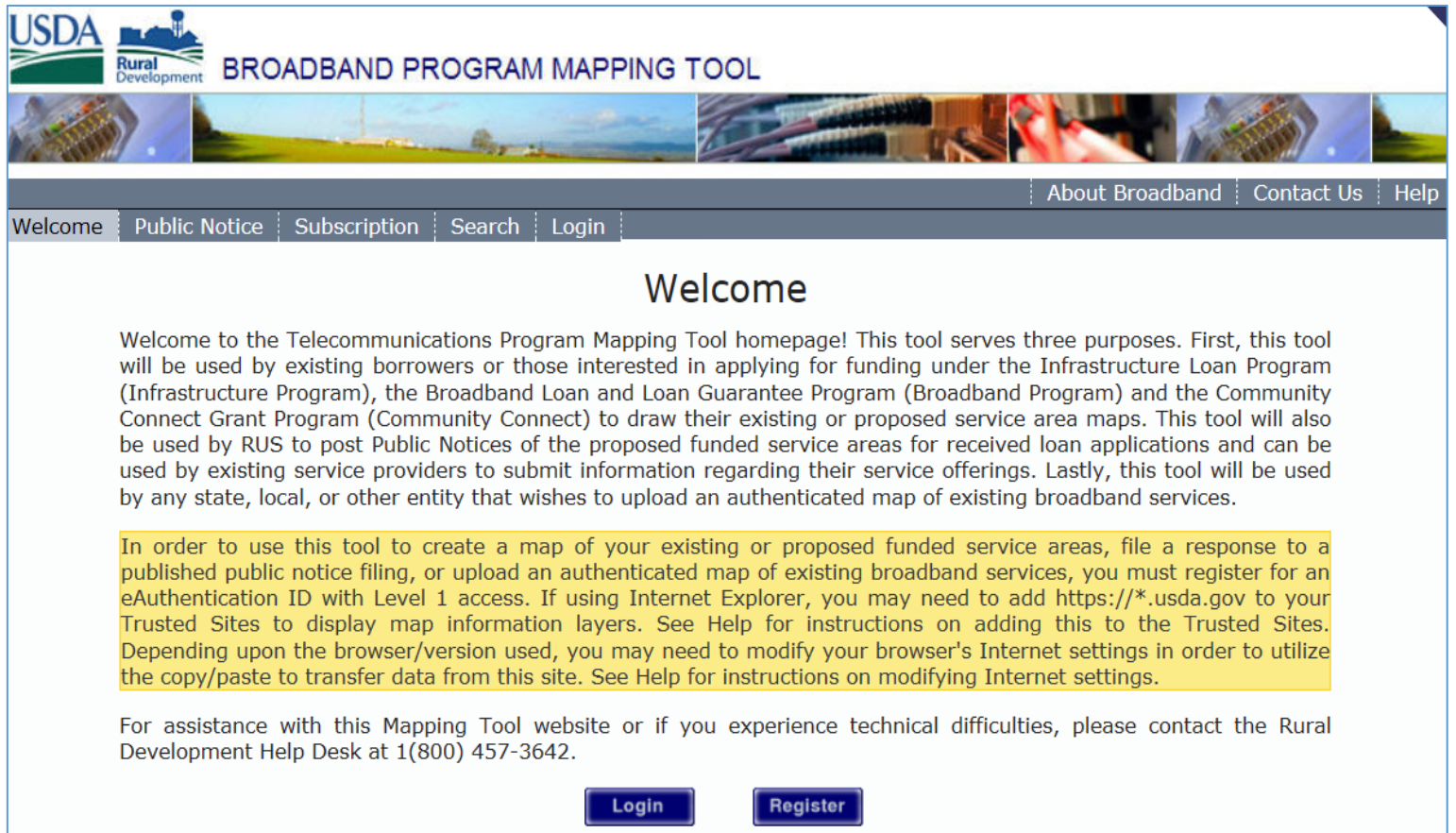
Update for Infrastructure Borrowers



Filing an Existing Service Area

Broadband Mapping Tool website: <https://broadbandsearch.sc.egov.usda.gov/>

- Login if you're an existing user
- Register, if this is your first time
- Click the 'Help' tab to reference the mapping tool user manual



The screenshot shows the homepage of the USDA Rural Development Broadband Program Mapping Tool. The header features the USDA Rural Development logo and the title "BROADBAND PROGRAM MAPPING TOOL". Below the header is a navigation bar with links: "Welcome", "Public Notice", "Subscription", "Search", "Login", "About Broadband", "Contact Us", and "Help". The main content area has a "Welcome" heading followed by a paragraph explaining the tool's purpose. A yellow highlighted box contains instructions for using the tool, including the need to register for an eAuthentication ID and add the site to trusted sites. At the bottom, there are "Login" and "Register" buttons.

USDA Rural Development BROADBAND PROGRAM MAPPING TOOL

Welcome Public Notice Subscription Search Login About Broadband Contact Us Help

Welcome

Welcome to the Telecommunications Program Mapping Tool homepage! This tool serves three purposes. First, this tool will be used by existing borrowers or those interested in applying for funding under the Infrastructure Loan Program (Infrastructure Program), the Broadband Loan and Loan Guarantee Program (Broadband Program) and the Community Connect Grant Program (Community Connect) to draw their existing or proposed service area maps. This tool will also be used by RUS to post Public Notices of the proposed funded service areas for received loan applications and can be used by existing service providers to submit information regarding their service offerings. Lastly, this tool will be used by any state, local, or other entity that wishes to upload an authenticated map of existing broadband services.

In order to use this tool to create a map of your existing or proposed funded service areas, file a response to a published public notice filing, or upload an authenticated map of existing broadband services, you must register for an eAuthentication ID with Level 1 access. If using Internet Explorer, you may need to add https://*.usda.gov to your Trusted Sites to display map information layers. See Help for instructions on adding this to the Trusted Sites. Depending upon the browser/version used, you may need to modify your browser's Internet settings in order to utilize the copy/paste to transfer data from this site. See Help for instructions on modifying Internet settings.

For assistance with this Mapping Tool website or if you experience technical difficulties, please contact the Rural Development Help Desk at 1(800) 457-3642.

Login Register

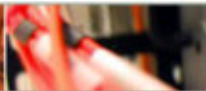
Filing an Existing Service Area

Set up your Profile and add your organization.

Select or create your organization.

Click on “New Existing Area.”

**BROADBAND PROGRAM MAPPING TOOL**



Welcome | My Applications | My Existing Areas | Upload a Public Map | Public Notice | My Profile | About Broadband | Contact

My Responses | Subscription | Search

My Profile

Please add the organizations you want to be associated with. Once you are associated with an organization then you can create applications for that organization.

General Info

User: Ruralb Testemp

Organization Associations

Project Designation	Name	Action
N/A	ACE Test, LLC	Remove

Add Organization

Filing an Existing Service Area

Set up your Profile and add your organization.

Select or create your organization.

Click on “New Existing Area.”

The image shows two overlapping software windows. The top window, titled 'Organizations', has a search bar containing 'ACE Test' and a 'Search' button. To the right of the search bar is a 'Create New Organization' button. Below the search bar is a table with two columns: 'Organization' and 'Project Designation'. The table contains one row with the values 'ACE Test, LLC' and 'None'. The bottom window, titled 'Create Organization', contains several input fields. On the left, there is a vertical stack of fields: 'Name', 'Address', 'Address Continued', 'City', 'State' (a dropdown menu), and 'Zip'. Each of these fields has a red asterisk to its right, indicating they are required. To the right of this stack are two more fields: 'Company Phone' and 'Company Email'. At the bottom of the 'Create Organization' window are two buttons: 'Create' and 'Cancel'.

Organization	Project Designation
ACE Test, LLC	None

Create Organization

Name *
Address *
Address Continued
City *
State *
Zip *

Company Phone
Company Email

Create Cancel

Filing an Existing Service Area

Set up your Profile and add your organization.

Select or create your organization.

Click on “New Existing Area.”

WelcomeMy ApplicationsMy Existing AreasUpload a Public MapPublic NoticeMy ResponsesSubscription

My Existing Areas

This page can be used initiate a new service area map drawing for your existing funded areas or to edit areas already started but not submitted.

New Existing AreaEnter Access KeyFilter:

	Created Date	Created By	Company	Existing Service Area Names	Submitted Date	Access Key
View...	2016-04-19	Ruralb	ACE Test, LLC			

Filing an Existing Service Area

Enter and save information about your service area.

Select “Existing Service Area” under the Tools tab to access the drawing tools.

The screenshot shows a web application interface for filing an existing service area. At the top is a navigation bar with links: Welcome, My Applications, My Existing Areas (active), Upload a Public Map, Public Notice, My Profile, About Broadband, Contact Us, My Responses, Subscription, Search, and Log Out. Below the navigation bar, the page title is 'Existing Area : New Existing Area Application'. The main heading is 'File an Existing Service Area'. A descriptive paragraph states: 'This page can be used draw a new service area map for your existing funded areas or to edit areas you have already started but not submitted. In order to complete this form, you must first have associated yourself with an organization from the [My Profile](#) page. * indicates required fields for this form.'

The form contains the following fields and options:

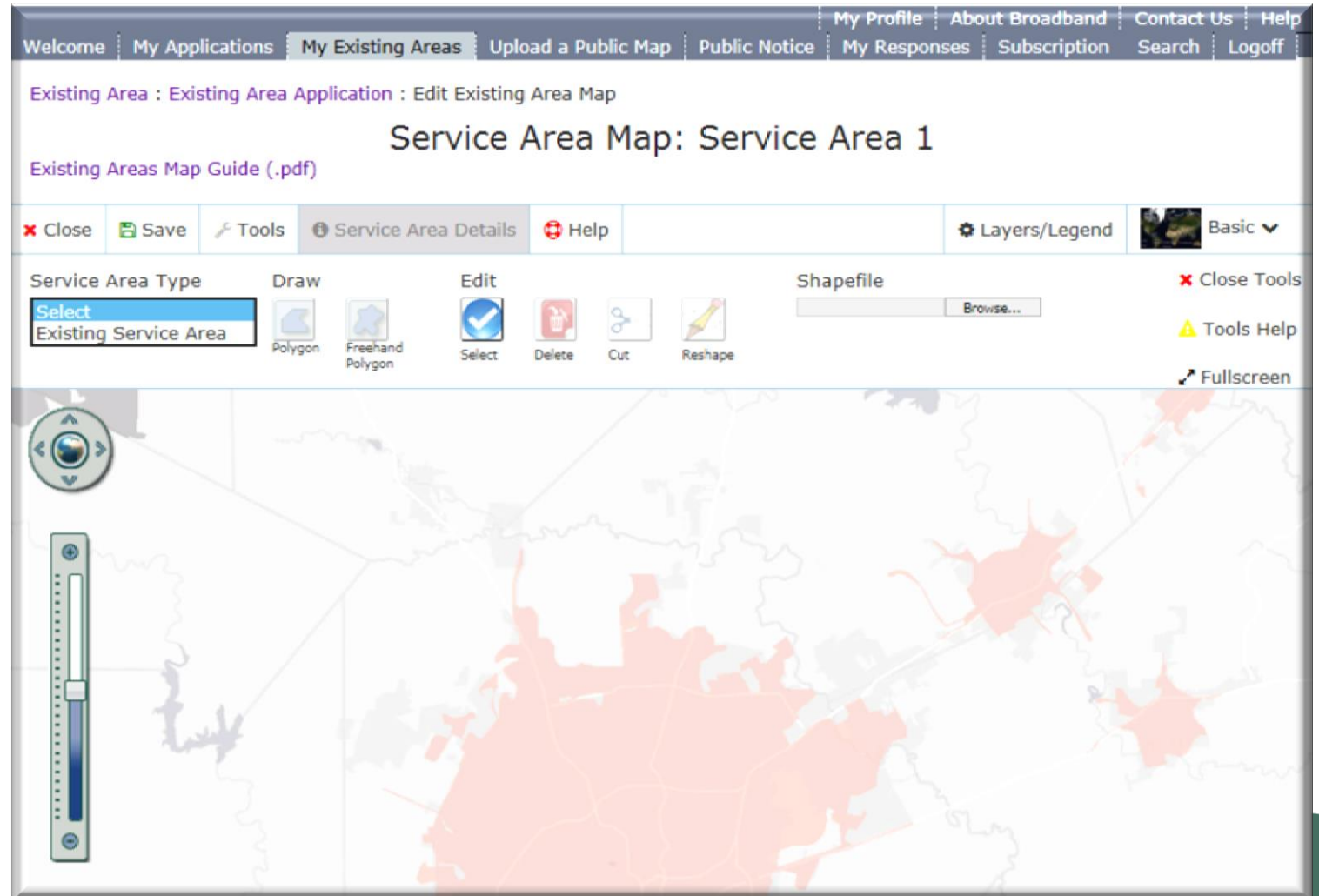
- Area Name:** Text input field containing 'Service Area 1'.
- Program Type:** Dropdown menu with 'ations Infrastructure Loan Program' selected.
- Technology Type:** A list of checkboxes:
 - ☐ Broadband over Power Line
 - ☐ Digital Subscriber Line
 - ☐ Fixed Wireless - Licensed
 - ☐ Fixed Wireless - Unlicensed
 - ☒ Hybrid-Fiber-Coax
 - ☒ FTTH
 - ☐ Satellite
 - ☐ Other
- State:** Dropdown menu with 'Texas' selected.
- County:** Dropdown menu with 'Bexar' selected.
- Organization:** Dropdown menu with 'ACE Test, LLC' selected.
- Existing RUS Borrower Designation:** Text input field containing 'DC'.
- Contact Person:** Text input field with a red border and a dropdown arrow. Below it is a blue link 'Create New Contact'.
- Title of Contact Person:** Text input field.
- Contact Phone:** Text input field.
- Contact Email Address:** Text input field.
- Comments:** Text input field.

At the bottom of the form are two buttons: 'Save and Draw Service Area' and 'Save and Exit'.

Filing an Existing Service Area

~~Enter and save information about your service area.~~

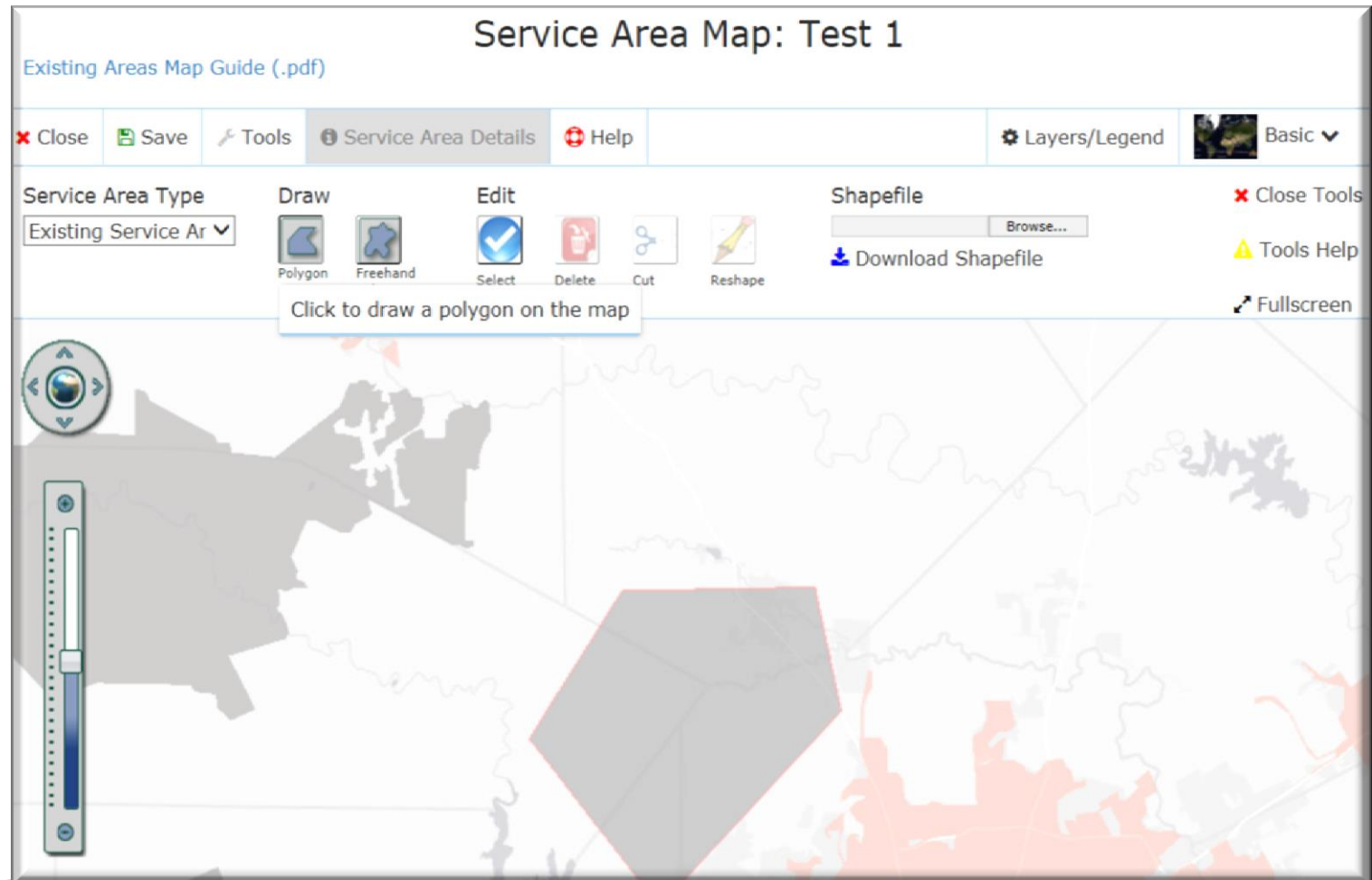
Select “Existing Service Area” under the Tools tab to access the drawing tools.



Filing an Existing Service Area

Click on “Draw” to draw your Service Area or click on “Browse” to upload a shapefile of your Service Area.

You may also download a shapefile of your drawn Service Area.



Filing an Existing Service Area – Tools

Draw



Polygon

Draws the service area point by point by clicking at each angle.

To begin drawing, position the cursor over the first anchor point, click and release the left mouse button, position the cursor over the next anchor point, click and release the left mouse button, continue until polygon is finished, then double click to complete the drawing.



Freehand Polygon

Draws the service area in a single click.

While drawing, click and hold the mouse button. When finished, release the mouse button.

Edit



Deselect

Clears all selections to allow edits on a specified selected area.



Delete

Selects the polygon to be deleted from the map.



Cut

Draws the area to be removed point by point, in the same way that the polygon tool works.

The last point of the drawing must overlap the starting point to close the shape. Once the area is complete, double click to remove the area.



Reshape

Changes the shape of the polygon.

Click, hold, and drag the anchor point to the new position. Double click to apply the change.

Additional Information on the RUS Telecom Website

Telecommunications Infrastructure Loans & Loan Guarantees

Announcement: The Rural Utilities Service is pleased to announce that we have expanded our online mapping tool to now accept existing service area maps funded by our Telecom Infrastructure and Broadband Loan Programs. We sent out a letter ([PDF](#)) on April 20, 2016, informing all of our existing borrowers who are eligible to participate in this new effort. You may access our [Broadband Mapping Tool](#) in order to complete this task.

RUS Telecom website:

<http://www.rd.usda.gov/programs-services/telecommunications-infrastructure-loans-loan-guarantees>



**United States Department of Agriculture
Rural Development**

APR 20 2016

**RE: NOTICE OF AVAILABILITY FOR ALL EXISTING INFRASTRUCTURE AND
BROADBAND BORROWERS TO SUBMIT THEIR FUNDED SERVICE AREA MAPS
ONLINE**

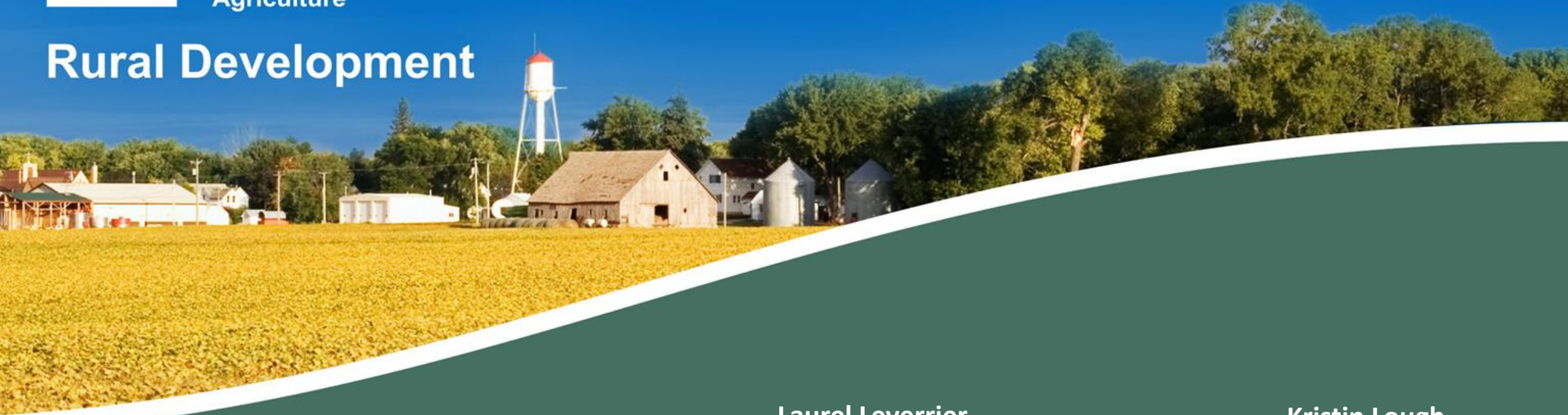
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Questions?



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USDA Rural Development is committed to the future of rural communities.